



## GUEST REGISTRATION FORM

### CARING HOUSE RULES

Caring House is a private, non-profit facility that provides a comfortable and affordable place to stay for cancer patients and their accompanying caregivers during treatment. Guests must be at least 18 years old and able to care for themselves. Caregivers are welcomed and encouraged. We make it possible for you to stay close to Duke Comprehensive Cancer Center in order to receive medical treatment. Staying here is a privilege. Any violation of Caring House Rules may result in a guest being required to leave Caring House.

### FOOD STORAGE & USAGE

- Please label your food with the patient's last name and your room number, before putting it in the refrigerator.
- Do **not** take any food labeled with another guest's name.
- Food that is donated for "community use" will be in the House fridge and freezer

### KEYS

During your stay at Caring House, each adult guest will be issued a set of keys which will open your room, as well as the exterior doors to Caring House. You will also be issued a key to a Pantry Locker. Please keep track of your keys, and return it to the Front Desk when you check out. You will be charged **\$20.00** for lost **keys**.

**I/We acknowledge that I have read and thoroughly understand the Caring House Rules, Food Policies, and Key Policy, and I have been made aware that my family members, any visitors, and I must abide by these rules in order to remain a guest at Caring House.**

**Stays at Caring House may be limited. If a guest is admitted to the hospital, Caring House can only provide housing for the caregiver for up to 10 days. If a guest is admitted to the hospital and is registered at Caring House without a caregiver, the patient has three business days to find alternative housing with the support of his/her social worker and family.**

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Sign Name

\_\_\_\_\_  
Sign Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Cell Phone Number

Email: \_\_\_\_\_